



GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER
MAYURESWAR-II ICDS PROJECT
KOTASUR, BIRBHUM

ANNESURE-A

To
The Director Of ICDS
West Bengal.

Sub:

Ref.:

Madam,

The documents of Sri/Smt.
S/O,D/O,W/O,B/O,H/O Late
for consideration of candidature under die-in-harness category are given below:

Sl No.	Documents required as per Checklist	Attached (Yes/No)	Page No.	Remarks
1.	Attested copy of death certificate of the deceased			
2.	Original dated application of the applicant signed by the applicant and duly forwarded by the designated authority			
3.	Original copy of affidavit before the Court of a Ld. Magistrate(Executive/Judicial) specifying clearly the legal heir details of Late 'X' Ex(Designation)			
4.	Authenticated copy of Legal Heir Certificate from the office of the District Magistrate			
5.	Original self-declaration from the applicant in the form of an affidavit before the Court of a Ld. Magistrate (.Executive/Judicial) declaring that the applicant will look after the dependents if he/she is given appointment under compassionate ground			
6.	Original copy of affidavit before the Court of a Ld. Magistrate (Executive/.Judicial) specifying clearly that the legal heirs of Late 'X ' will have "no objection" if the applicant is given appointment under)Die-in-Harness category.			

7.	<i>Annexure-A (Part-1&11) in original duly filled in by the applicant with copies of recent colour photographs of the applicant duly attested by the designated authority</i>			
8.	<i>Original copy of Enquiry Report of the three membered Committee duly signed and dated with proper seal. Part-III of Annexure-A to be sent with comments along with the Enquiry Report with signature and seal of the designated authority. Part-IV is for official use only and should be submitted blank.</i>			
9.	<i>Authenticated copy of Family Pension Sanctioning Order (Part-1&11) mentioning the total amount and copy of bank passbook showing _____ utilisation of pensionary benefits</i>			
10	<i>Authenticated copy of death Gratuity Sanctioning Order (Part-1&11) mentioning amount. T. V. No. & Date, Token No. & Date</i>			
11	<i>Authenticated copy of Leave Salary Sanctioning Order mentioning amount. T.V.No. & Date, Token No. & Date.</i>			
12.	<i>Authenticated copy of GISS Sanctioning Order mentioning amount. T.V.No. & Date. Token No. &Date.</i>			
13.	<i>Authenticated copy of Last Pay Certificate in original of Late 'X'. Ex(-Designation) as per 1315-F (Pen) by the D.D.O.</i>			
14.	<i>Authenticated copy of full month's pay slip drawn by the deceased on the previous month before death</i>			
15	<i>Authenticated copy of Aadhar card, Voter Card, Pan Card, Educational Certificate & Birth Certificate of the applicant.</i>			
16	<i>Original Copy of Calculation Sheet in proper format duly authenticated by the Controlling Authority</i>			
17	<i>If married daughter is the applicant, marriage certificate in this respect must be attached & if the applicant is a divorcee then the decree of Court Order regarding the divorce</i>			

Note: Any other documents apart from those enclosed in the checklist, if asked for by the Authority, will be communicated to the respective DPOs and CDPOs as per given instruction and merit of the case.

